



**E: CONTACTS / REFERENCES****18. Please provide a contact in case of emergency**

Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

**19. Please provide two personal references (not related to you)**

1. Surname	Given name/s
<input type="text"/>	
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>
2. Surname	Given name/s
<input type="text"/>	
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

**F: PAYMENT DETAILS**

First payment of rent in advance 2 wks	<input type="text" value="\$"/>
Rental bond (4 weeks rent)	<input type="text" value="\$"/>
Sub Total	<input type="text" value="\$"/>
Less: deduct Reservation Fee (1 wks rent)	<input type="text" value="\$"/>
Amount payable on signing tenancy agreement (cash, cheque or direct deposit only)	<input type="text" value="\$"/>

**G. RESERVATION**

Complete this section if you wish to reserve the property for a period of time:

RESERVATION FEE	RESERVATION PERIOD
<input type="text" value="\$"/>	<input type="text" value="7 days"/>

The Landlord's Agent undertakes:

- (a) the premises will not be let during the Reservation Period, pending the agreement of a residential tenancy agreement;
- (b) the whole fee will be refunded if the landlord does not decide to enter into a residential tenancy agreement for the premises during the Reservation Period;
- (c) the whole fee will be refunded if the landlord does not carry out (during the Reservation Period) repairs or other work upon which is a condition to entry into a residential tenancy agreement;
- (d) if the Applicant decides not to enter into a residential tenancy agreement, and the premises are not let or otherwise occupied during the Reservation Period, the landlord may retain the portion of the fee representing the rent that would have been paid during the Reservation Period (based upon the proposed rent), but must refund the remainder; and
- (e) if a residential tenancy agreement is entered into, the fee is to be contributed towards rent for the premises.

Signature of the applicant: \_\_\_\_\_ Date: \_\_\_\_\_

<input type="text" value="X"/>	<input type="text"/>
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**H. DECLARATION**

I hereby offer to rent the property from the owner under a lease to be prepared by the agent. I acknowledge that I will be required to pay the amounts specified above and also accept to sign up to direct debit upon signing lease agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all the information contained in this application is true and correct and given my own free will. I will declare that I have inspected the property and that I am not Bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organizations/tradespeople to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature: _____	Date: _____
<input type="text" value="X"/>	<input type="text"/>

**NOTICE: Section 42A**

If you dispute all or part of the amount specified in this statement and if you have been unable to resolve the dispute, you may apply to the Fair Trading Tribunal for a determination of the matter. Legal action to recover the amount specified in this statement cannot be commenced until 28 days after it has been served on you.

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